

Ballston Area Community Center (BACC)
Minutes from Board of Directors Meeting
Monday, April 6, 2020

The monthly Board of Directors meeting of the BACC was held on Monday, April 6, 2020 via Zoom meeting,

BOARD MEMBERS PRESENT: Matt Hosek, Ken Hahn, Meg Stevens, Liz

Roggenbuck, Jerrilyn Matthews

BOARD MEMBERS EXCUSED: Eric Navarra

BOARD MEMBERS ABSENT: None

TOTAL MEMBERSHIP: 6

STAFF PRESENT: Kathi Leigh

PUBLIC PRESENT: None

MEETING CALLED TO ORDER: Meg Stevens called the meeting to order at 6:40 p.m.
A quorum was present.

APPROVAL OF AGENDA:

Motion to approve the April 6, 2020 agenda as presented to the board made by Liz Roggenbuck

2nd – Matt Hosek

Discussion: None

All in Favor - Ken Hahn, Meg Stevens, Liz Roggenbuck, Jerrilyn Matthews, Matt Hosek

Nay – None

Abstentions – None

Motion Carried.

APPROVAL OF MINUTES:

Motion to approve March board meeting minutes was tabled as minute notes are locked into Chamber office and Liz Roggenbuck does not have access at this time due to Covid 19.

APPROVAL OF MINUTES for 3/27 Zoom special board meeting

Motion to approve the March 27, 2020 board minutes as presented to the board made by Ken Hahn

2nd – Matt Hosek

Discussion: None

All in Favor – Ken Hahn, Liz Roggenbuck, Jerrilyn Matthews, Meg Stevens, Matt Hosek

Nay – None

Abstentions – None

Motion Carried.

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Treasurer's Reports: Matt Hosek reported that due to Covid 19 closings there is no income to report, we are borrowing against reserves at this time. Kathi Leigh submitted SBA and PPP applications for the BACC. Board member Eric Navarra/ADK Trust very helpful in working with Kathi on the SBA loan application, hopefully will get an update on status soon.

Director's Report: Kathi reported Gordon Creek is now in session with 7 children enrolled. Due to employee issue regarding an inappropriate relationship, BACC employee handbook needs to be revised, need to consult with an HR attorney on language for policy regarding professional conduct of staff. Kathi will be contacting John Cromie.

Motion to amend professional conduct policy in BACC personnel handbook after successful review by legal counsel made by Ken Hahn

2nd – Matt Hosek

Discussion: None

All in Favor - Ken Hahn, Meg Stevens, Liz Roggenbuck, Jerrilyn Matthews, Matt Hosek
Nay – None

Abstentions – None

Motion Carried.

Program Reports: Discussed in detail

STANDING COMMITTEES:

Executive: Did not meet.

Audit/Finance: Did not meet.

ADHOC COMMITTEES:

Fundraising & Gala: All needed parties were notified of 2020 Gala cancellation due to Covid 19.

Membership: Did not meet

Program & Personnel: Did not meet

New Business: None

Unfinished Business:

None

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Good of the Order: None

Announcements: The next regular Board of Directors meeting will be Monday, May 4 – location to be determined. Meeting will start at 6:30pm.

Motion to adjourn the meeting made by Matt Hosek

2nd – Jerrilyn Matthews

All in Favor – Matt Hosek, Liz Roggenbuck, Jerrilyn Matthews, Meg Stevens, Ken Hahn

Nay – None

Abstentions – None

Motion carried Meeting adjourned at 7:01 pm.