

Ballston Area Community Center (BACC)  
Minutes from Board of Directors Meeting  
Monday, November 4, 2019

The monthly Board of Directors meeting of the BACC was held on Monday, November 4, 2019 at the BACC in Ballston Spa, NY 12020.

**BOARD MEMBERS PRESENT:** Matt Hosek, Ken Hahn, Meg Stevens,  
Liz Roggenbuck, Jerrilyn Matthews

**BOARD MEMBERS EXCUSED:** Barry Hye, Eric Navarra

**BOARD MEMBERS ABSENT:** None

**TOTAL MEMBERSHIP:** 8

**STAFF PRESENT:** Kathi Leigh

**PUBLIC PRESENT:** None

**MEETING CALLED TO ORDER:** Meg Stevens called the meeting to order at 6:26 p.m.  
A quorum was present.

**APPROVAL OF AGENDA:**

*Motion to approve the November 4, 2019 agenda as presented to the board made by  
Matt Hosek*

*2<sup>nd</sup> – Jerrilyn Matthews*

*Discussion: None*

*All in Favor - Ken Hahn, Meg Stevens, Liz Roggenbuck, Jerrilyn Matthews, Matt Hosek*

*Nay – None*

*Abstentions – None*

*Motion Carried.*

**APPROVAL OF MINUTES:**

*Motion to approve the October 7, 2019 board minutes as presented to the board made  
by Matt Hosek*

*2<sup>nd</sup> – Ken Hahn*

*Discussion: None*

*All in Favor – Ken Hahn, Liz Roggenbuck, Jerrilyn Matthews, Meg Stevens, Matt Hosek*

*Nay – None*

*Abstentions – None*

*Motion Carried.*

**Treasurer's Reports:** Matt Hosek reviewed the reports, reported that 10 months into the year numbers overall are in line with where they should be year to date.

**Director's Report:** Kathi reported budget preparation taking longer than usual; finding staff remains a challenge and now looking at increases for staff salaries and increases in program costs for 2020.

*All in Favor – Meg Stevens, Ken Hahn, Liz Roggenbuck, Matt Hosek, Jerrilyn Matthews*  
*Abstentions: None Motion Carried.*

**Program Reports:** Discussed in detail

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**STANDING COMMITTEES:**

**Executive:** Did not meet.

**Audit/Finance:** Did not meet.

**ADHOC COMMITTEES:**

**Fundraising & Gala:** Gala set for 3/21/20

**Membership:** No report

**Program & Personnel:** Kathi was excused from meeting and board went into executive session.

**New Business:** Barry Hye has resigned his board position due to ongoing health issues. Bylaws Committee- Ken Hahn and Matt Hosek- met and no changes need to be made at this time. Nominating Committee- need slate of officers for 2020 prepared for December board meeting.

**Unfinished Business:** None

**Good of the Order:** None

**Announcements:** The next regular Board of Directors meeting will be Monday, December 2, 2019 at the Factory in Ballston Spa, NY. Meeting will start at 6:30pm.

*Motion to adjourn the meeting made by Ken Hahn*

*2<sup>nd</sup> – Matt Hosek*

*All in Favor – Matt Hosek, Liz Roggenbuck, Jerrilyn Matthews, Meg Stevens, Ken Hahn*

*Nay – None*

*Abstentions – None*

*Motion carried Meeting adjourned at 7:00 pm*