

Ballston Area Community Center (BACC)
Minutes from Board of Directors Meeting
Monday, December 9, 2019

The monthly Board of Directors meeting of the BACC was held on Monday, December 9, 2019 at “The Factory” in Ballston Spa, NY 12020.

BOARD MEMBERS PRESENT: Matt Hosek, Ken Hahn, Meg Stevens, Eric Navarra, Jerrilyn Matthews

BOARD MEMBERS EXCUSED: Liz Roggenbuck

BOARD MEMBERS ABSENT: None

TOTAL MEMBERSHIP: 6

STAFF PRESENT: Kathi Leigh

PUBLIC PRESENT: None

MEETING CALLED TO ORDER: Meg Stevens called the meeting to order at 6:30 p.m. A quorum was present.

APPROVAL OF AGENDA:

Motion to approve the December 9, 2019 agenda as presented to the board made by Matt Hosek

2nd – Ken Hahn

Discussion: None

All in Favor - Matt Hosek, Ken Hahn, Meg Stevens, Eric Navarra, Jerrilyn Matthews

Nay – None

Abstentions – None

Motion Carried.

APPROVAL OF MINUTES:

Motion to approve the November 4, 2019 board meeting minutes as presented to the board made by Matt Hosek

2nd – Eric Navarra

Discussion: None

All in Favor – Matt Hosek, Ken Hahn, Meg Stevens, Eric Navarra, Jerrilyn Matthews

Nay – None

Abstentions – None

Motion Carried.

Treasurer’s Reports: Matt reviewed the report noting that all was within tolerances. Discussion about future employee salary costs and the associated need to increase income by raising program fees led to a preliminary consideration of the 2020 budget. Final consideration of the 2020 budget was deferred until after the Director’s Report.

Director’s Report: Kathi reported having submitted the Stewart’s Holiday Match and her continuing search for grant announcements and opportunities. Pending facility needs, including windows, connector room roof, stand-by generator, etc. were discussed. Program fee increases for the coming year were discussed. It was determined that “Adventure Days” fees and “School Age Child Care” fees both need to be increased.

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Motion to increase "Adventure Days" fees by ten dollars (\$10.00) to twenty dollars (\$20.00) and twenty-five dollars (\$25.00) made by Jerrilyn Matthews

2nd – Ken Hahn

Discussion: None

All in Favor – Matt Hosek, Ken Hahn, Meg Stevens, Eric Navarra, Jerrilyn Matthews

Nay – None

Abstentions – None

Motion Carried.

Motion to increase "School Age Child Care" fees by five dollars (\$5.00) in all locations and both morning and afternoon periods made by Jerrilyn Matthews

2nd – Eric Navarra

Discussion: None

All in Favor – Matt Hosek, Ken Hahn, Meg Stevens, Eric Navarra, Jerrilyn Matthews

Nay – None

Abstentions – None

Motion Carried.

Program Reports: Discussed in detail.

Approval of 2020 Budget:

Motion to Approve the proposed 2020 budget made by Ken Hahn

2nd – Jerrilyn Matthews

Discussion: Earlier discussion was reiterated in light of the two approved program fee increases. Other increases in budgeted items were discussed.

All in Favor – Matt Hosek, Ken Hahn, Meg Stevens, Eric Navarra, Jerrilyn Matthews

Nay – None

Abstentions – None

Motion Carried.

STANDING COMMITTEES:

Executive: Met and approved a bonus for the Executive Director for 2019.

Audit/Finance: Did not meet.

ADHOC COMMITTEES:

Fundraising & Gala: No Report.

Membership: No report.

Program & Personnel: No report.

Nominating: Election of 2020 Officers: Submitted nominations were; President – Meg Stevens, Vice-President – Eric Navarra, Treasurer – Matt Hosek, Secretary – Liz

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Roggenbuck. There were no nominations from the floor. The president called for a vote on the nominated slate of candidates.

All in Favor – Matt Hosek, Ken Hahn, Meg Stevens, Eric Navarra, Jerrilyn Matthews

Nay – None

Abstentions – None

Motion carried

There are no Directors whose terms expire this year and require reelection.

New Business: None

Unfinished Business: None

Good of the Order: Board Schedule – move “completion of general disclosure forms” from December to January. A potential director candidate is scheduled next week for an interview with the Executive Director. The Munter family has started a new business with the goal of pairing not-for-profits with local funding opportunities and we will be investigating the viability of partaking of their service.

Announcements: The next regular Board of Directors meeting will be Monday, January 6, 2020 at the BACC, Ballston Spa, NY 12020. Meeting will start at 6:30pm.

Motion to adjourn the meeting made by Matt Hosek

2nd – Eric Navarra

All in Favor – Matt Hosek, Ken Hahn, Meg Stevens, Eric Navarra, Jerrilyn Matthews

Nay – None

Abstentions – None

Motion carried

Meeting adjourned at 7:17 pm

Submitted by: K. Hahn