

Ballston Area Community Center (BACC)
Minutes from Board of Directors Meeting
Monday, October 5, 2020

The monthly Board of Directors meeting of the BACC was held on Monday, October 5, 2020 via Zoom meeting.

BOARD MEMBERS PRESENT: Matt Hosek, Ken Hahn, Meg Stevens,
Liz Roggenbuck, Jerrilyn Matthews, Molly Pezzulo

BOARD MEMBERS EXCUSED: Eric Navarra, Karen Bradshaw

BOARD MEMBERS ABSENT: None

TOTAL MEMBERSHIP: 8

STAFF PRESENT: Kathi Leigh

GUEST PRESENT: Don Espey Jr.

PUBLIC PRESENT: None

MEETING CALLED TO ORDER: Meg Stevens called the meeting to order at 6:32 p.m.
A quorum was present.

APPROVAL OF AGENDA:

Motion to approve the October 5, 2020 agenda presented to the board made by Liz Roggenbuck

2nd – Matt Hosek

Discussion: None

All in Favor - Ken Hahn, Meg Stevens, Liz Roggenbuck, Jerrilyn Matthews, Matt Hosek, Molly Pezzulo

Nay – None

Abstentions – None

Motion Carried.

APPROVAL OF MINUTES

Motion to approve the September 14, 2020 board minutes with amendments presented to the board was made by Ken Hahn

2nd – Matt Hosek

Discussion: None

All in Favor – Ken Hahn, Liz Roggenbuck, Jerrilyn Matthews, Meg Stevens, Matt Hosek, Molly Pezzulo

Nay – None

Abstentions – None

Motion Carried.

Treasurer's Report: Don Espey, CPA at Marchese & Espey was present and provided an overview on the annual BACC audit. He noted a slightly different format to the report this year. Net assets are "healthy".

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Motion to approve Audit as presented to the board made by Jerrilyn Matthews

2nd – Ken Hahn

Discussion: None

All in Favor - Ken Hahn, Meg Stevens, Liz Roggenbuck, Jerrilyn Matthews, Matt Hosek, Molly Pezzulo

Nay – None

Abstentions – None

Motion Carried.

Matt thanked Don for his report and attending the meeting. He then provided his report: 2020 has been a disaster of a year for BACC due to Covid 19. Net operating deficit is at \$66K now. Good news is our paid services are ramping back up and we should be able to cover operating costs without significantly impacting cash reserves. Kathi has a good handle on the forecast and we will know more by the end of the month.

Matt also stated that payroll cost is 75% of budget and with NYS mandated minimum wage increases, along with vacation benefits, labor cost is an ongoing concern.

Director's Report: Kathi shared that the first day of school went well other than a few minor mishaps. Meg stated that she wants the teachers, rather than Kathi, to provide program reports.

Program Reports: None

STANDING COMMITTEES:

Executive: Did not meet.

Audit/Finance: Did not meet

ADHOC COMMITTEES:

Bylaws: Ken stated he will report on his bylaw review at November meeting

Fundraising & Gala: Did not meet

Membership: Did not meet

Program & Personnel: It is time to schedule Kathi's annual review, Meg and Jerrilyn are scheduling a date to meet.

New Business: None

Unfinished Business: None

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Good of the Order: Meg would like to do an in-person meeting for BACC annual meeting. Looking at the possibility of 12/7 and Kathi is checking if the Factory has a meeting room available that evening.

Announcements: The next regular Board of Directors meeting will be Monday, November 2, 2020 – via Zoom. Meeting will start at 6:30pm.

Motion to adjourn the meeting made by Molly Pezzulo

2nd – Matt Hosek

All in Favor – Matt Hosek, Liz Roggenbuck, Jerrilyn Matthews, Meg Stevens, Ken Hahn, Molly Pezzulo,

Nay – None

Abstentions – None

Motion carried Meeting adjourned at 7:10pm.