

Ballston Area Community Center (BACC)  
Minutes from Board of Directors Meeting  
Monday, January 4, 2021

The monthly Board of Directors meeting of the BACC was held on Monday, January 4, 2021 via Zoom

**BOARD MEMBERS PRESENT:** Matt Hosek, Ken Hahn, Meg Stevens, Liz Roggenbuck, Eric Navarra, Jerrilyn Matthews, Molly Pezzulo, Karen Bradshaw, Kate Dubois

**BOARD MEMBERS EXCUSED:**

**BOARD MEMBERS ABSENT:** None

**TOTAL MEMBERSHIP:** 9

**STAFF PRESENT:** Kathi Leigh

**PUBLIC PRESENT:** None

**MEETING CALLED TO ORDER:** Meg Stevens called the meeting to order at 6:34 p.m.  
A quorum was present.

**APPROVAL OF AGENDA:**

*Motion to approve the January 4, 2021 agenda as presented to the board made by Ken Hahn*

*2<sup>nd</sup> – Jerrilyn Matthews*

*Discussion: None*

*All in Favor -, Meg Stevens, Liz Roggenbuck, Eric Navarra, Matt Hosek, Molly Pezzulo, Karen Bradshaw*

*Nay – None*

*Abstentions – None*

*Motion Carried.*

**APPROVAL OF MINUTES:**

Approval of 12/7/20 board minutes was tabled until 2/1/21 board meeting

**Treasurer's Reports:** Matt reported the next few months will be difficult and losses will continue into 2021. Hopefully BACC will qualify to apply for more PPP funds to potentially cover up to 8 weeks of payroll expense.

**Director's Report:** All reviewed Kathi's written report. Kathi reported enrollment is down overall due to Covid restrictions, parents working from home, etc. Per board request, Kathi will run a P & L report to send to board for review of salaries vs income.

**Program Reports:**

**STANDING COMMITTEES:**

**Executive:** Did not meet.

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**Audit/Finance:** Kathi reported she will be sending records to auditors soon to start preparing.

**ADHOC COMMITTEES:**

**Fundraising & Gala:** Did not meet. Due to uncertainty because of Covid and Milton Community Center no longer available, gala is in question again for 2021. Discussion on possibly moving gala to later in the year, no decisions made.

**Membership:** Liz Roggenbuck made a recommendation for Kate Dubois to be offered a board seat with the BACC.

*Motion to approve Kate Dubois to join the BACC board of directors as presented to the board made by Meg Stevens*

*2<sup>nd</sup> – Jerrilyn Matthews*

*Discussion: None*

*All in Favor - Ken Hahn, Matt Hosek, Eric Navarra, Liz Roggenbuck, Karen Bradshaw, Molly Pezzulo*

*Nay – None*

*Abstentions – None*

*Motion Carried.*

**Compensation Committee:** Ken will be scheduling a first meeting soon for this newly formed committee

**Program & Personnel:**

**New Business:** Matt recommended Kathi should market rental of gym more as an opportunity for more income. Kathi is researching plexiglass options for installation at the front desk.

**Unfinished Business:** All board members are required to submit their signed 2021 disclosure & whistleblower documents to BACC. Kathi will be sending them out to all.

**Good of the Order:** None

**Announcements:** The next regular Board of Directors meeting will be Monday, February 1, 2021 via Zoom. Meeting will start at 6:30pm.

*Motion to adjourn the meeting made by Eric Navarra*

*2<sup>nd</sup> – Karen Bradshaw*

*All in Favor – Matt Hosek, Liz Roggenbuck, Jerrilyn Matthews, Meg Stevens, Ken Hahn, Molly Pezzulo, Karen Bradshaw, Kate Dubois*

*Nay – None*

*Abstentions – None      Motion carried      Meeting adjourned at 7:10pm.*

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On Friday, January 15, 2021, 01:23:43 PM EST, Jerry Matthews <[amethystjerry@aol.com](mailto:amethystjerry@aol.com)> wrote:

Fellow BACC Board Members:

Due to another unexpected school closure for the week, I propose a motion changing parent fees for full day remote learning.

For parents who already paid for am care, \$20 additional per day.

For parents who already paid for pm care, \$15 additional per day.

For parents who already paid for both am and pm care, \$10 per day.

This motion needs a second and a vote by members.

Thank you,

Jerry Matthews

On Fri, Jan 15, 2021 at 1:28 PM [megstevens@nycap.rr.com](mailto:megstevens@nycap.rr.com) <[megstevens@nycap.rr.com](mailto:megstevens@nycap.rr.com)> wrote:

Please reply to all. I second the motion and vote yes. Meg

Via email Matt Hosek, Ken Hahn, Eric Navarra, Liz Roggenbuck, Molly Pezzulo, Karen Bradshaw, Kate DuBois all voted Yes to the motion

We have passed this motion. Liz, please add this to the last board minutes. Thank you all for the timely response.

Meg