

BALLSTON AREA COMMUNITY CENTER (BACC)
Minutes from Board of Directors Annual Meeting
Monday, November 29, 2021

The annual Board of Directors meeting of the BACC was held on Monday, November 29, 2021, at The Factory, Ballston Spa

BOARD MEMBERS PRESENT: Meg Stevens, Ken Hahn, Karen Bradshaw, Rich Guerin, Liz Roggenbuck, Matt Hosek, Jerrilyn Matthews, Kym Hance, Dottie Sellers

BOARD MEMBERS EXCUSED: Kate Dubois, Molly Pezzulo, Mark Armstrong

BOARD MEMBERS ABSENT: None

TOTAL MEMBERSHIP: 12

STAFF PRESENT: Jessica Bradley and Meghan Mensler

GUEST PRESENT: None

MEETING CALLED TO ORDER: Meg Stevens called the meeting to order at 6:30 p.m. A quorum was present.

APPROVAL OF AGENDA:

Motion to approve the November 29, 2021, agenda as presented to the board made by Dottie Sellers

2nd – Matt Hosek

Discussion: None

All in Favor – Meg Stevens, Ken Hahn, Jerrilyn Matthews, Liz Roggenbuck, Rich Guerin, Karen Bradshaw, Kym Hance

Nay – None

Abstentions – None

Motion Carried.

APPROVAL OF MINUTES:

Motion to approve the November 1, 2021, board minutes presented to the board was made by Ken Hahn

2nd – Dottie Sellers

Discussion: None

All in Favor – Meg Stevens, Jerrilyn Matthews, Karen Bradshaw, Kym Hance, Liz Roggenbuck, Rich Guerin,

Nay – None

Abstentions – Matt Hosek

Motion Carried.

Treasurer's Report: Matt Hosek projects approximate \$39K net loss for the month of November. 2022 annual budget was discussed at length.

Motion to approve the BACC 2022 annual budget presented to the board was made by Karen Bradshaw

2nd – Rich Guerin

Discussion: Some annual budget details need to be worked out

All in Favor – Meg Stevens, Jerrilyn Matthews, Ken Hahn, Kym Hance, Liz Roggenbuck, Dottie Sellers,

Nay – Math Hosek

Abstentions – None
Motion Carried

Motion to approve holiday bonus for BACC staff (sliding scale based on length of employment) presented to the board was made by Rich Guerin

2nd – Dottie Sellers

Discussion:

All in Favor – Meg Stevens, Jerrilyn Matthews, Ken Hahn, Kym Hance, Liz Roggenbuck, Matt Hosek, Karen Bradshaw

Nay – None

Abstentions – None

Motion Carried

Motion to approve \$250 holiday bonus for both Jessica Bradley and Meghan Mensler presented to the board was made by Rich Guerin

2nd – Matt Hosek

Discussion:

All in Favor – Meg Stevens, Jerrilyn Matthews, Ken Hahn, Kym Hance, Liz Roggenbuck, Dottie Sellers, Karen Bradshaw

Nay – None

Abstentions – None

Motion Carried

Motion to approve that starting on 1/1/22 a 6% cost of living salary increase for all staff, starting salary for new hires will be a minimum \$15 per hour and any staff that is making under \$15 per hour will be adjusted to \$15 per hour presented to the board was made by Dottie Sellers

2nd – Jerrilyn Matthews

Discussion:

All in Favor – Meg Stevens, Matt Hosek, Ken Hahn, Kym Hance, Liz Roggenbuck, Karen Bradshaw, Rich Guerin

Nay – None

Abstentions – None

Motion Carried

Director's Report: Jessica and Meghan submitted reports in Kathi's place and updated board on how daily operations are running at BACC in Kathi's absence

Program Reports:

STANDING COMMITTEES:

Executive: No report

Audit/Finance: No report

ADHOC COMMITTEES:

Fundraising & Gala: No report

Membership: No report

Bylaws: Dottie Sellers reported that after her review of current bylaws, no changes appear to be necessary at this time.

Program & Personnel: Jerrilyn Matthews reported that advertising will continue for the BACC Community Coordinator position. If still not successful in finding a qualified candidate, the position will be renamed BACC Assistant Director in an effort to gain more interest and resume' submissions.

Nominating Committee:

Election of 2022 Officers: Submitted nominations were: President – Jerrilyn Matthews, Vice-President – Meg Stevens (1 year term only), Treasurer – Matt Hosek, Secretary – Rich Guerin. There were no nominations from the floor. President Meg Stevens called for a vote on the nominated slate of candidates.

All in Favor – Matt Hosek, Ken Hahn, Liz Roggenbuck, Jerrilyn Matthews, Rich Guerin, Dottie Sellers, Kym Hance, Karen Bradshaw

Nay – None

Abstentions – None

Motion carried

Motion to approve full 3-year terms for the following board members: Mark Armstrong, Rich Guerin, Dottie Sellers, Kym Hance- presented to the board was made by Meg Stevens

2nd – Matt Hosek

Discussion: None

All in Favor – Jerrilyn Matthews, Ken Hahn, Kym Hance, Liz Roggenbuck, Dottie Sellers, Rich Guerin, Karen Bradshaw

Nay – None

Abstentions – None

Motion Carried.

Grants: Rich Guerin reported that we should be hearing from GLOBALFOUNDRIES shortly- hopefully with news of grant approval.

New Business: Rich Guerin reported that the BACC will continue providing tax return preparations for current clients of this service. Kathi Leigh is now at Sunnyview Rehabilitation Center and will remain there for an unknown amount of time. Her family has not been sharing much information on her condition with BACC staff or board at this time.

Unfinished Business: None

Good of the Order: Ken Hahn discussed his review of the 2 bids received for BACC door replacement. Joseph P. Mangione has the best pricing for solid metal doors. Ken will provide update on this project at next meeting.

Announcements: The next board meeting is scheduled for 1/3/22, 6:30 pm at the BACC. Zoom link for meeting will also be sent to board.

Motion to adjourn the meeting made by Matt Hosek

2nd – Ken Hahn

All in Favor – Meg Stevens, Liz Roggenbuck, Jerrilyn Matthews, Jerrilyn Matthews, Dottie Sellers, Kym Hance, Rich Guerin, Karen Armstrong

Nay – None

Abstentions – None

Motion carried

Meeting adjourned at 7:40 p.m.